

How to install Student Printers

Before you begin:

- You must be connected to Davis College network either by wireless or network cable (Patterson, Clement, Chatlos, Student Services). This install **will not** work in the Broadway Café.
- You must have a valid Network Username and Password (issued by the Technology Services Department).
- Close all running applications and open windows. You will need to restart computer after the install.

Windows XP

1. Click **Start**
2. Click **Run**
Type or paste the following text into the *Open:* text box. (Figure 1)

[\\nyjc04\student](#)

3. Click **OK**
4. Enter your network Username and Password.
You must type `dcoffice\` in front of your username. See Figure 2.
5. Click check box for **Remember my password**
6. Click **OK**
(new window will open. Figure 3)

7. Double click the **printerinstall.vbs** file to install student printers. Figure 3
8. Click **OK** when install is completed and restart computer.

Figure 1

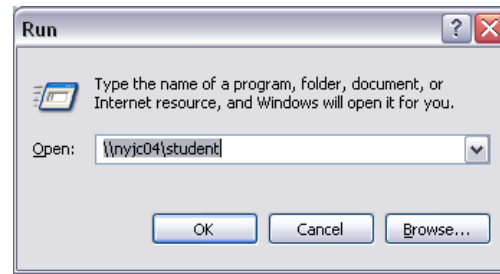
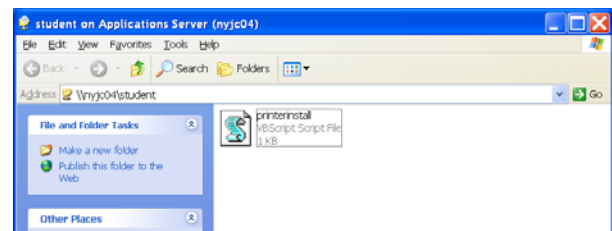


Figure 2



Figure 3



How to install Student Printers

Windows Vista

1. Click **Start**
2. Type or paste the following text into the *Start Search* field (Figure 1)

[\\nyjc04\student](#)
3. Hit the **Enter** key or click the **Magnifying Glass** symbol
4. Enter your network Username and Password.
You must type dcoffice\ in front of your username. See Figure 2.
5. Click check box for **Remember my password**
6. Click **OK**
(new window will open. Figure 3)
7. Double click the **printerinstall.vbs** file to install student printers. Figure 3
8. Click Allow program to run if asked.
9. Install drivers if asked.
10. Click **OK** when install is completed and restart computer.

Figure 1

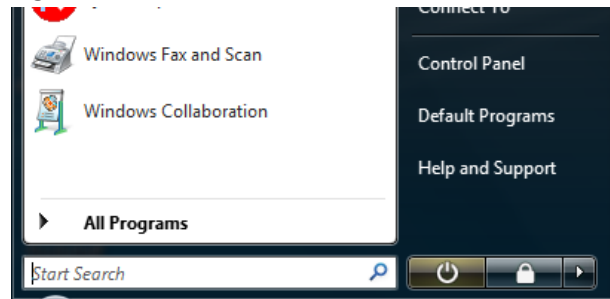


Figure 2

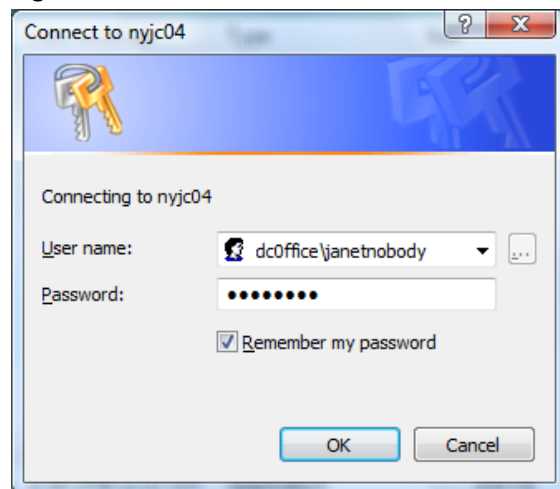


Figure 3

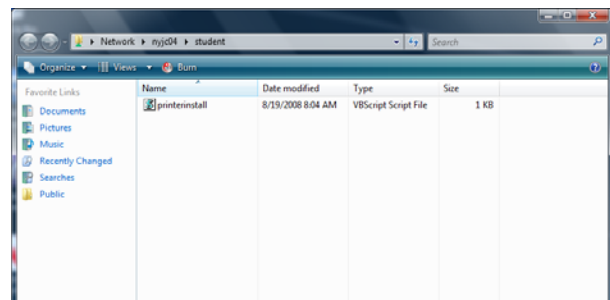


Figure 4

